

AEROMART TOULOUSE

December

01 → 03

Toulouse, France — 2026



An event organized by



BCI AEROSPACE

EXHIBITOR MANUAL

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GENERAL INFORMATION

EVENT LANGUAGE



The official language of Aeromart Toulouse 2026 is English. All conferences and workshops will be held in English.

BADGE



Badges are personal and non-transferable. Access to the event areas is strictly reserved for registered participants wearing their badge at all times.

PHOTOGRAPHY & VIDEO DISCLAIMER



Please note that photographs and video recordings may be taken during Aeromart Toulouse 2026 for communication, marketing and promotional purposes.

By attending the event, participants and exhibitors acknowledge and agree that their image may be used by the event organizers on any media (print, digital or online), without compensation, unless they expressly object.

If you do not wish to appear in any photographs or video recordings, please inform the event organizers on site.

HEALTH, SAFETY & INSURANCE



Each exhibitor is responsible for their own equipment and personal belongings. The organizers cannot be held liable for loss, theft or damage.

CODE OF CONDUCT



Aeromart Toulouse is a professional B2B event. All participants are expected to behave in a respectful and professional manner throughout the event.



MEET THE TEAM

Project Director

Stéphanie FOYART

sfoyard@advbe.com
+33 1 41 86 41 60

Conference Manager & Media Partnerships

Marie FRANÇOIS

mfrancois@advbe.com
+33 5 32 09 20 01

Marketing & Communications Manager

Eléonore GATT

egatt@advbe.com
+33 1 41 86 41 61

Logistics Manager

Taylore LASSALLE

tlassalle@advbe.com
+33 5 32 09 20 06

SALES

Asia (excl. Japan)

Ruiching PORTIER

rportier@advbe.com
+33 1 41 86 41 46

Austria, Germany

Andrea REINWART

areinwart@advbe.com
+33 1 41 86 41 54

Canada

Marie-JULIE CASTAIGNE

mjcastaigne@advbe.com
+33 5 32 09 20 03

Eastern Europe

Tetyana BRYZHACHENKO

tbryzhachenko@advbe.com
+33 5 32 09 20 00

France, Europe

Stéphanie FOYART

sfoyard@advbe.com
+33 1 41 86 41 60

Benoit ROCHAS

brochas@advbe.com
+33 5 32 09 20 05

Corentin EYCHENNE

ceychenne@advbe.com
+33 5 32 09 20 04

India

Aswini DESSOUPPA

adessouppa@advbe.com
+33 1 41 86 41 43

Italy

Elena GRAUS

egraus@advbe.it
+39 06 88 64 49 49

Lavinia CONTARINI

lcontarini@advbe.it
+39 06 88 64 49 49

Japan

Akiko ITO

aito@advbe.com
+81 080 9735 0933

Mexico, LATAM

Pedro TAPIA

ptapia@advbe.com
+52 55 6719 3081

Spain

Lola AGUILAR

laguilar@advbe.com
+33 1 41 86 41 35

Gloria LUQUE

gmluqueeslava@advbe.com
+33 1 41 86 41 53

Turkey

Marie FRANÇOIS

mfrancois@advbe.com
+33 5 32 09 20 01

UK, The Netherlands

Connor BOTWRIGHT

cbotwright@advbe.com
+44 7539 561 352

USA

Alain NGOIE

angoie@advbe.com
+33 1 41 86 41 51



EVENT SCHEDULE

TUESDAY, DECEMBER 1

- 14:00 – 20:00 Booth set-up
- 14:00 – 18:00 Conferences
 - Conference rooms
- 19:00 – 21:00 Aeromart Opening Party (paid)
 - Aeroscopia Museum
- 21:00 Close of Day 1

WEDNESDAY, DECEMBER 2

- 07:30 – 09:00 Final booth set-up
- 09:00 – 12:30 B2B meetings
 - Exhibition areaWorkshops
 - Conference rooms
- 12:30 – 14:00 Lunch break (free time)
- 14:00 – 18:35 B2B meetings
 - Exhibition areaWorkshops
 - Conference rooms
- 18:35 Close of Day 2
- 18:45 – 23:00 Cocktail reception
 - On-site (Mezzanine Hall 1)

THURSDAY, DECEMBER 3

- 09:00 – 12:30 B2B meetings
 - Exhibition areaWorkshops
 - Conference rooms
- 12:30 – 14:00 Lunch break (free time)
- 14:00 – 18:00 B2B meetings
 - Exhibition areaWorkshops
 - Conference rooms
- 18:00 Close of the event
- 18:30 – 20:00 Booth move-out
 - Carrier pickup window

PREPARE YOUR ARRIVAL



Before arriving at the MEETT, please ensure that you have printed your exhibitor badge, as it will be required for access to the venue.

Badges will be available for download from your online participant profile starting November 27, 2026, [here](#).



Please also remember to print your B2B meeting schedule (available in your online profile).



Make sure to **download the Aeromart Toulouse's official app** to connect with attendees, view your B2B meeting schedule, browse exhibitors, and sessions and help plan your day.



ACCESS TO THE VENUE

 **MEETT – TOULOUSE EXHIBITION AND CONVENTION CENTRE**
Concorde Avenue 31840, Aussonne, FRANCE

Airport Shuttle

There is no dedicated airport shuttle between Toulouse-Blagnac Airport and the MEETT Toulouse Exhibition and Convention Centre.

However, the tram line T2 provides a direct and convenient connection. Trams run approximately every 10 to 20 minutes, from early morning (around 5:30 am) until midnight.

A single ticket costs around €1.80.
The MEETT is located about 3 km from the airport, with an average travel time of 10 to 15 minutes.

Train & Metro

There is no direct train or metro connection to Toulouse-Blagnac Airport. However, the airport is connected to the public transport network via Tram T2, which allows access to the metro system.

From Toulouse city centre, take Metro Line A, then connect to Tram T1 towards the MEETT Toulouse Exhibition and Convention Centre.

The total travel time from the city centre to the MEETT is approximately 35 to 45 minutes.

Taxi

Taxis are available outside the airport terminal.
The average fare to the MEETT ranges from €10 to €15, depending on traffic conditions.
Travel time is approximately 5 to 10 minutes.

Taxi services

- The Toulouse Taxi | +33 5 61 20 90 00
- The Taxi Toulouse Service | +33 6 03 46 03 54
- Toulouse-Blagnac Airport taxi central | +33 5 61 30 02 54

By car

The MEETT is easily accessible by car from the airport and city centre. It is located near major roads, including the A621 and the Toulouse ring road (Périphérique / A630).
The drive from Toulouse-Blagnac Airport takes approximately 5 to 10 minutes.

Please note that traffic can be particularly heavy in the morning when travelling from the city centre to the MEETT. We therefore recommend allowing extra time and departing early to ensure a smooth arrival.



ACCOMMODATION



Revolugo is our official travel agency partner, offering specially negotiated rates with guaranteed secure reservations.

For assistance or group bookings:
reservations@revolugo.com or +33 1 80 06 62 88 (09:00-19:00)

Book early for best offers



BOOTH PACKAGE & EQUIPMENT

BASIC

3 x 2 m



Included:

- Carpet
- Aluminium structure with white melamine partitions
- Lighting rail with spotlights
- 1 fascia board with company name and booth number
- 1 table, 3 chairs, 1 waste bin
- 1 electrical outlet (power strip not included)

Optional Custom Branding:

- Add branding to your back wall and/or side wall:

PVC Panel

- Visible area: 940 mm (W) x 2440 mm (H) per panel
- Exact fit required (no bleed)

Weighted Tarpaulin (keep after event)

- Back wall: 2920 mm (W) x 2400 mm (H)
- Side wall: 1930 mm (W) x 2400 mm (H)
- Exact fit required (no bleed)

👉 [View panel specifications](#)

BASIC+

3 x 2 m



Included:

- Carpet
- Aluminium structure with white melamine partitions
- Lighting rail with spotlights
- 1 fascia board with company name and booth number
- 1 table, 3 chairs, 1 waste bin
- 1 electrical outlet (power strip not included)

Graphics included:

Weighted Tarpaulin (keep after event)

- **Back wall: 2920 mm (W) x 2400 mm (H)**
- **Exact fit required (no bleed)**

Optional:

Weighted Tarpaulin (keep after event)

- Side wall: 1930 mm (W) x 2400 mm (H)
- Exact fit required (no bleed)

PVC Panel

- Visible area: 940 mm (W) x 2440 mm (H) per panel
- Exact fit required (no bleed)

👉 [View panel specifications](#)

EXECUTIVE

6 x 2 m



Included:

- Carpet
- Aluminium structure with white melamine partitions
- Lighting rail with spotlights
- 1 fascia board with company name and booth number
- 2 table, 6 chairs, 1 waste bin
- 1 electrical outlet (power strip not included)

Optional Custom Branding:

- Add branding to your back wall and/or side wall:

PVC Panel

- Visible area: 940 mm (W) x 2440 mm (H) per panel
- Exact fit required (no bleed)

Weighted Tarpaulin (keep after event)

- Back wall x 2 files: 2920 mm (W) x 2400 mm (H) each
- Side wall: 1930 mm (W) x 2400 mm (H)
- Exact fit required (no bleed)

👉 [View specifications](#)

EXECUTIVE+

6 x 2 m



Included:

- Carpet
- Aluminium structure with white melamine partitions
- Lighting rail with spotlights
- 1 fascia board with company name and booth number
- 2 table, 6 chairs, 1 waste bin
- 1 electrical outlet (power strip not included)

Graphics included:

Weighted Tarpaulin (keep after event)

- **Back wall x 2 files: 2920 mm (W) x 2400 mm (H) each**
- **Exact fit required (no bleed)**

Optional:

Weighted Tarpaulin (keep after event)

- Side wall: 1930 mm (W) x 2400 mm (H)
- Exact fit required (no bleed)

PVC Panel

- Visible area: 940 mm (W) x 2440 mm (H) per panel
- Exact fit required (no bleed)

👉 [View specifications](#)

TIPS

For a professional finish, exhibitors are strongly encouraged to:

- bring their own graphics, or
- order customized panels and fascia boards



All orders must be submitted by **October 20, 2026**

BOOTH PACKAGE & EQUIPMENT

DELUXE

6 x 2 m



Included:

- Carpet
- Aluminium structure with white melamine partitions
- Lighting rail with spotlights
- 1 fascia board with logo and booth number
- 2 table, 6 chairs, 1 waste bin
- 1 storage room with panel graphic
- 1 electrical outlet (power strip not included)

Graphics included:

- Custom fascia board: 3928 mm (W) x 270mm (H)
- Storage room panel graphic: 45 mm (W) x 2389 mm (H) + 2 mm peripheral bleed (see annex)

Optional:

- Add branding to your back wall and/or side wall:

PVC Panel

- Visible area: 940 mm (W) x 2440 mm (H) per panel
- Exact fit required (no bleed)

Weighted Tarpaulin (keep after event)

- Back wall x 2 files: 2920 mm (W) x 2400 mm (H) each
- Side wall: 1930 mm (W) x 2400 mm (H)
- Exact fit required (no bleed)

👉 [View specifications](#)

DELUXE+

6 x 2 m



Included:

- Carpet
- Aluminium structure with white melamine partitions
- Lighting rail with spotlights
- 1 fascia board with logo and booth number
- 2 table, 6 chairs, 1 waste bin
- 1 storage room with panel graphic
- 1 electrical outlet (power strip not included)

Graphics included:

- Custom fascia board: 3928 mm (W) x 270mm (H)
- Storage room panel graphic: 45 mm (W) x 2389 mm (H) + 2 mm peripheral bleed (see annex)

Weighted Tarpaulin (keep after event)

- Back wall 1 file: 2920 mm (W) x 2400 mm (H)
- Back wall 1 file: 1930 mm (W) x 2400 mm (H)
- Exact fit required (no bleed)

Optional:

- Add branding to your side wall:

PVC Panel

- Visible area: 940 mm (W) x 2440 mm (H) per panel
- Exact fit required (no bleed)

Weighted Tarpaulin (keep after event)

- Side wall: 1930 mm (W) x 2400 mm (H)
- Exact fit required (no bleed)

👉 [View specifications](#)

PREMIUM

6 x 4 m



Included:

- Carpet
- Customized booth with storage room
- Lighting rail with spotlights
- 1 fascia board with logo and booth number
- 1 customized counter
- 1 coffee table, 3 armchairs
- 1 table, 3 chairs, 1 high table, 6 bar stools, 1 waste bin
- 1 electrical outlet (power strip not included)

Graphics included:

- 1, 2, 3, & 4 ([more details](#))
- Customized counter: 1000 mm (W) x 1000 mm (H)
- Exact fit required (no bleed)

Optional:

- 5, 6, 7, & 8 ([more details](#))

👉 [View specifications](#)

KIOSK

(SME, START-UP, SPACE, SUSTAINABILITY)



Included:

- Carpet
- 1 counter
- 2 bar stools
- 1 electrical outlet (power strip not included)

Graphics included:

- Side panel graphic (interior): 500 mm (W) x 1000 mm (H)
- Side panel graphics (exterieur): 500 mm (W) x 2000 mm (H)
- Counter front: 1000 mm (W) x 1000 mm (H)

👉 [View specifications](#)

TIPS

For a professional finish, exhibitors are strongly encouraged to:

- bring their own graphics, or
- order customized panels and fascia boards



All orders must be submitted by **October 20, 2026**

GRAPHICS – PREPARATION & CONCEPTION

Key deadlines & regulations

All orders deadline: October 20, 2026

- Drilling or damaging booth panels is strictly prohibited
- Any booth damage will be charged to the exhibitor
- 1 electrical outlet included (power strip not included – please bring your own if needed)

Other information

Exhibitors may bring roll-ups, pop-up stands or additional graphics, provided that:

- they fit within the allocated booth space
- they do not extend into the aisles
- they comply with the MEETT regulations

Please note that visuals and illustrations shown in documents are non-contractual.

Graphic specifications

1. For individual panels, printed on PVC:

Visible graphic area : 940 mm (W) x 2400 mm (H)

2. For a reusable weighted tarpaulin, covering the whole panel (and partition):

- 2 panels (1 file) : 1930 mm (W) x 2400mm (H) no overflow
- 3 panels (1 file) : 2920 mm (W) x 2400mm (H) no overflow

Artwork files:

- Resolution: 150 dpi min. / 300 dpi recommended
- Formats: PDF HD
- Fonts: outlined
- Color mode: CMYK only (no RGB)

IMPORTANT :

Please carefully check all artwork files before submission. (See printing specifications)

Non-compliant files may cause printing issues or delays.

Contact

For customized booth options and graphic submission:

Contact your *abe* / BCI AEROSPACE representative.

Please make sure to cc Taylore Lassalle at tlassalle@advbe.com on your request.



ADDITIONAL SERVICES & EQUIPMENT

Enhance your exhibition experience with our comprehensive range of services and amenities designed to support your success.



Technical services

For power supply, enhanced WiFi, cleaning services, hosts/hostesses, handling, water supply, or additional furniture, all orders must be placed via the **EXHIBITOR PORTAL** (please specify your preferred delivery date and time).

Create your personal account to access the portal. If you do not yet know your booth number when placing your order, simply enter your company name as it will appear on your booth fascia.

ORDER DEADLINE: November 10, 2026

For any questions or assistance, you may contact **GL Events / Toulouse Events – Exhibitor Service Department** at +33 5 32 53 55 55 or exhibitors-order-tlse@gl-events.com.



Audiovisual rental

Rent a 42" plasma screen with stand, to enhance your presentations and booth experience.

Contact your abe / BCI AEROSPACE representative with the required item amount.

Please make sure to cc Taylore Lassalle at tlassalle@advbe.com on your request.

ORDER DEADLINE: November 10, 2026



Additional furniture

Our official supplier, **Lign'Expo**, offers a complete range of furniture. You can change the furniture included with your stand package or order additional items from their catalogue, [here](#).

How to order:

Orders can be placed directly via the website, [here](#).

ORDER DEADLINE: November 10, 2026

Contact:

LIGN' EXPO – Katel GALY

2 Allée du Golf – 31200 Toulouse, France

Tel: +33 5 62 75 99 30 / Mobile: +33 6 10 20 03 60

Email: lignexpo@lignexpo.com



Themed workshop

Workshop rooms are equipped with video projector, screen, computer, and wireless microphone.

Contact **Marie François** for queries at +33 5 32 09 20 01 or mfrancois@advbe.com

ADDITIONAL SERVICES

Complimentary Wi-Fi

Enjoy free Wi-Fi throughout the exhibition hall.
The network name and password will be printed on your badge.

Coffee corner

A complimentary coffee corner will be available:

- every morning
- and after lunch on December 2 & 3



DINING & NETWORKING



Networking lunch

Seated lunches on December 2 & 3 at the MEETT, will be available for purchase to exhibitors via the Exhibitors Portal.

Lunch package: To add lunch packages, please complete the appropriate form provided in the **EXHIBITOR'S PORTAL** (specifying the desired amount of delegates).

Create your personal account to access the portal. If you do not yet know your booth number when placing your order, simply enter your company name as it will appear on your booth fascia.

ORDER DEADLINE: November 10, 2026

Important: Access to the lunch area will be restricted to pre-paid delegates only.

For any questions or assistance, you may contact **GL Events / Toulouse Events – Exhibitor Service Department** at +33 5 32 53 55 55 or exhibitors-order-tlse@gl-events.com.



Booth catering

GL EVENTS / Toulouse Evénements Exhibitor Service Department

provides on-site catering services.

Contact Exhibitor Service Department at +33 5 32 53 55 55 or exhibitors-order-tlse@gl-events.com.

How to place an order?

Complete the appropriate booking form and the attached catering delivery planning provided in the **EXHIBITOR'S PORTAL** (specifying the desired date and times of delivery).

Create your personal account to access the portal. If you do not yet know your booth number when placing your order, simply enter your company name as it will appear on your booth fascia.

ORDER DEADLINE: November 10, 2026



Welcome cocktail

Join us for a welcome cocktail reception on **December 2 at 18:45** (on-site – Mezzanine Hall 1)

Complimentary for all Aeromart Toulouse participants.

Network with industry leaders in an elegant setting while enjoying refreshments and entertainment.



SHIPPING / SET-UP & MOVE-OUT

MATERIAL DELIVERY

Ship materials to arrive **no earlier than Tuesday, December 1, 2026.**

Address: MEETT – AEROMART TOULOUSE 2026 / “YOUR COMPANY NAME”
CONCORDE AVENUE, 31840 AUSSONNE, FRANCE

Phone: +33 5 62 25 45 45

Important: make sure to include the event name and company name on labels.

BOOTH SET-UP

- Tuesday, December 1, 2026: 2:00 pm – 8:00 pm
- Wednesday, December 2, 2026: from 7:30 am (if needed)

 No noisy machines or sound systems allowed

Please also ensure that any equipment and posters you bring are suitable for the dimensions of your booth.

SPECIAL EQUIPMENT/SHIPPING NEEDS

Clamageran Expositions

Paola BURLANDO, Head of French Riviera

Phone: +33 6 20 83 77 98 or french-riviera@clamageran.fr

Please complete the booking form in the **annexes** and email them before **November 10, 2026.**

UNLOADING PROCEDURES

All deliveries must be made through the exhibitor parking area via hall doors 1-3. Delivery area is flat with no platform. Trucks must have tailgate and pallet jack.

If your delivery person is not properly equipped to unload your packages, the official shipping carrier, Clamageran, will unload them at your expense.

MOVE-OUT & POST-EVENT CLEANUP

Do not dismantle booths before 6:00 pm on Thursday, December 3, 2026. Accesses will be blocked until then.

Please make sure to label packages correctly and arrange pickup by 8:00 pm on December 3.

Beginning Friday, December 4, any remaining materials will be stored by the Clamageran at the exhibitor's expense.

We remind you that all exhibitors are responsible for their belongings – the event organizers will not be liable for theft or damage.

EXHIBITOR CHECKLIST

Use this checklist to make sure you are fully prepared for Aeromart Toulouse 2026.

BOOTH & LOGISTICS

- ☐ Prepare and send graphic files according to technical specifications **(deadline: October 20)**
- ☐ Submit orders for additional services & audiovisuel equipment & additional booth furniture **(deadline: November 10)**
- ☐ Check electrical needs and bring or buy a power strip if necessary
- ☐ Plan booth set-up **(from 2:00 pm on December 1)**

ON-SITE SERVICES

- ☐ Confirm lunch options for delegates **(order deadline: November 10)**
- ☐ If hosting a themed workshop, prepare your presentation

BEFORE THE EVENT

- ☐ Request the [media kit](#) and start promoting your participation on social media
- ☐ Register all delegates on the online participant platform
- ☐ Book your accommodation
- ☐ Download and print exhibitor badges **(available from November 27, [here](#))**
- ☐ Download and print your B2B meeting schedule **(available from November 30, 8:00 pm, [here](#))**
- ☐ Download the official Aeromart app, [here](#)

SHIPPING & DELIVERIES

- ☐ Arrange shipment of booth materials **from December 1** (earlier deliveries will not be accepted)
- ☐ Label all packages clearly (with event name + company name)
- ☐ Schedule material pick-up **(from December 3 end of day)**

END OF THE EVENT

- ☐ Do not dismantle your booth before the official closing **(December 3 at 6:00 pm)**
- ☐ Ensure all materials are removed from your booth before leaving the venue

Need assistance?

For any question or last-minute issues, please refer to the [meet the team](#) section of this handbook.

